
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Manager's Report**
DATE: May 3, 2021

19th/21st Avenue Connection

Staff met with MNDOT and the FAA regarding the necessary releases to accomplish the connection from the industrial park to 1st Street. The FAA was able to identify a solution that does not require lengthy environmental review. The following documents will be drafted for review by the FAA and approval by the City Council before recording:

1. Deed from the City as the Airport Sponsor to the City for Parcel 11.
2. Deed from the City to the City as the Airport Sponsor for Outlot C, Air Park Addition. The easements dedicated over Outlot C will need to be vacated prior to transfer as the land cannot be encumbered to become airport property.
3. Deed from the City to the City as the Airport Sponsor for the current right of way of Parcel 18. This is a housekeeping item as there was never a proper conveyance of this area to airport property, only a resolution.
4. Drainage, street and utility easements from the City as the Airport Sponsor to the City over Parcels 2, 10 (following the road right of way) and 18. This will allow the City to construct the road, install utilities and conduit for fiber and construct the stormwater ponds as needed.

See the attached maps for reference.

While this makes things easier for the road project, it doesn't give us clear direction regarding the Flight Service Station should the City decide to divest itself of it. I will need to go back to the FAA regarding the process for release of its parcel.

KLJ provided the attached exhibit to WSB regarding location of the fence included in the road construction plans. There is \$80,000 in the engineer's estimate for fencing. Please comment on the existing and proposed alignment noted southeast (SE) of the hangars.

Taxiway Reconstruction

The request to authorize advertisement for bids will be on the May 13, 2021 City Council agenda.

Runway Flight Inspections

Flight inspections for the runway were completed April 15 (day) and April 20 (night). Only the northbound approach lights were commissioned. The southbound approach lights have been disconnected for the interim as there is interference from trees on the adjacent farm. This is creating an issue for pilot instrumentation. Baffles will need to be installed to resolve the issue.

AWOS Relocation

KLJ Planner Andrew Zielike and I spent several hours on the airport property discussing possible locations for the AWOS. We identified four potential sites; each will pose their own set of challenges. At the June meeting we will have a high-level discussion with the aid of exhibits and information prepared by KLJ for the Board to provide staff with direction before a detailed scope of work is prepared for Council consideration.